

Down-To-Earth (Vic) Cooperative Society Limited

Board Meeting Minutes

Date: **4 March 2021**

Time: **7:30pm**

Venue: **Online via Zoom**

Online: **https://data.dte.org.au/meeting/current_meeting/portal.php**

#	Item																					
1.	<u>Meeting Started</u>																					
	7:44 pm																					
2.	<u>Meeting Coordinators</u>																					
	Chairperson: Kate Shapiro, Elisa chairs at 8:29pm, Kate at 8:32pm, Troy chairs at 9:27pm, Kate at 9:31pm, Troy at 9:47pm, Kate at 9:50pm Minute Keeper: Vanessa Ernst																					
3.	<u>Acknowledgement of Country</u>																					
	We gather on the lands of many Aboriginal Nations. We pay our respects to Elders past, present and emerging. Indigenous sovereignty has never been ceded in Australia and we should endeavour to be mindful of this in everything we do, given our focus is gathering to create better ways of living in our society, not just for festival attendees but for all.																					
4.	<u>Attendance</u>																					
	<table border="0"> <tr> <td>Kathy Ernst</td> <td>Mark Helson</td> <td>Malcolm Matthews</td> </tr> <tr> <td>Elisa Brock</td> <td>Chris Wilson</td> <td>Trevor Pitt</td> </tr> <tr> <td>Suzie Helson</td> <td>John Magor</td> <td>Lance Nash</td> </tr> <tr> <td>Gary Lasky</td> <td>Vanessa Ernst</td> <td>Darrylle Ryan</td> </tr> <tr> <td>Kate Schapiro</td> <td>Rick Gill</td> <td>Kevin Taylor</td> </tr> <tr> <td>Coral Larke</td> <td>Robin Macpherson</td> <td>Skye Fitzpatrick</td> </tr> <tr> <td>Troy Reid</td> <td>John Reid</td> <td>Brian Fire</td> </tr> </table>	Kathy Ernst	Mark Helson	Malcolm Matthews	Elisa Brock	Chris Wilson	Trevor Pitt	Suzie Helson	John Magor	Lance Nash	Gary Lasky	Vanessa Ernst	Darrylle Ryan	Kate Schapiro	Rick Gill	Kevin Taylor	Coral Larke	Robin Macpherson	Skye Fitzpatrick	Troy Reid	John Reid	Brian Fire
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5.	<u>Confirmation of Previous Meeting Minutes</u>																					
	<p>1) 03/12/2020 Deferred</p> <p>2) 4/02/2021 Moved: Kathy Ernst Seconded: Suzie Helson PBC</p>																					
6.	<u>Matters Arising from minutes of previous Board Meeting</u>																					
	1) No matters arising (covered under action points)																					

7.	<u>Correspondence / Payments</u>
	<p>20210111 Essential Energy re Woorooma.pdf</p> <p>20210122 NSW LLS Regional Roundup Edition 16.pdf</p> <p>20210201 Bendigo Bank Merchant Statement.pdf</p> <p>20210202 CWS Activity Statement for DOWN TO EARTH (VIC) CO-OP LTD 01Jan2021-01Feb2021.pdf</p> <p>20210204 Origin Energy.pdf</p> <p>20210205 Murray LLS Production Advice Edition 56.pdf</p> <p>20210205 Peter Tippett re Respect.pdf</p> <p>20210216 Storage King InvSKCLA000000794.pdf</p> <p>20210218 Essential Energy re Bylands.pdf</p> <p>20210219 NSW LLS Regional Roundup Edition 17.pdf</p> <p>20210219 Robin Macpherson re Code of Conduct Complaint.pdf</p> <p>20210220 Peter Tippett re SGM Board Appropriation.pdf</p> <p>20210226 Murray NRM News 19.pdf</p> <p>20210228 Robin Macpherson re Code of Conduct Multiple Complaints.pdf</p> <p>20210228 Sexual Misconduct Incident Report.pdf</p> <p>20210302 CWS Activity Statement for DOWN TO EARTH (VIC) CO-OP LTD 01Feb2021-02Mar2021.pdf</p> <p>20210303 Trevor Pitt re Property Access.pdf</p> <p>20210304 DTE Budget Application Form.pdf</p> <p>20210304 NSW Valuer General.pdf</p>
8.	<u>Matters arising from Correspondence</u>
9.	<u>Action Task List Review</u>
	<ol style="list-style-type: none"> 1) 25/11/2020 Memcom Memcom to contact Members who are not currently recognised as active and reach out and work out ways we may be able – IN PROGRESS 2) 19/11/2020 Complaints There is nothing more to report at the moment - Grant will respond re: the three complainants directly – COMPLETED BY KATHY 3) 05/10/2020 ICDA Subscription - 20200911 ICDA subscription renewal notice 230.00 - ONGOING 4) 7/01/2021 Kate to complete minutes for 3/12/2020 – COMPLETED 5) 7/01/2021 Troy to forward the Annual Updates to Consumer Affairs – ONGOING 6) 11/01/2021 Kate to take the lead on formulating an appropriation motion with other directors to have active input – COMPLETED 7) 11/01/2021 John Reid and Isaac to work on fixing the site phone – ONGOING (working with Troy) 8) 21/01/2021 Follow up OC registration of trailer in March – SUZIE TO FOLLOW UP

- 9) 21/01/2021 Coral to contact Bendigo Bank re removal of David Cruise as a signatory – **IN PROGRESS**
- 10) 21/01/2021 Coral to redraft the letter to Tania as specified by the Motion by Circular proposed by Mark on 9/12/2020 – **IN PROGRESS**
- 11) 21/01/2021 Troy to send out an email regarding a GSC meeting to be held on 27 January at 7:30pm – **NOT DONE**
- 12) 04/02/2021 Coral to write to Tania stating that the minutes were not redacted; the minutes were moved to another location – **COMPLETED**
- 13) 04/02/2021 Gary to write to ICT asking for recommendations on how to block DTE minutes from inclusion in search engine results – **ONGOING**
- 14) 04/02/2021 Suzie to write to OC informing them of the motion about storage of gas bottles and fuel – **COMPLETED**
- 15) 04/02/2021 Kathy to write to Mark Helson and Denise Banville advising that the motion which formed the basis of their complaint has been rescinded – **COMPLETED**
- 16) 04/02/2021 Kathy to write to Deb Moerkerken, John Magor and Tania Morsman apologizing for the delay in responding to their complaint, advising that the Board can review any financial transaction referred to it by members, suggesting that they refer any specific examples to the Board and offering them a meeting with the Board if they wish – **COMPLETED**

10. Motions by Circular

- 1) Motion C: "that notwithstanding the previous motion restricting publication or disclosure (in whole or in part) of the Redd Consulting report distributed to directors on 28 January 2021, that the Board agrees to disclose summary findings from Section F (Findings) to the parties of the complaint (specifically the complainant and defendant) and that Section G (Concluding Comments) may be released publicly. All other parts of the report will remain confidential." Proposed Troy Reid on 18/2/2021, Supported by Coral, Gary, Elise, Kathy, Suzie, Kate, Passed on 18/2/2021
- 2) Motion B: "that the Board agrees to pay Redd Consulting invoice number 112021 (\$5,644) for complaints investigation and report." Proposed Troy Reid on 18/2/2021, Supported by Coral, Kate, Not passed
- 3) Motion A: "that the Board agrees to pay Redd Consulting invoice number 091920 (\$4,356) for mediation services." Proposed Troy Reid on 18/2/2021, Supported by Coral, Kate, Not passed
- 4) That the Board rescinds the Motion by Circular proposed by Mark Rasmussen on 30-11-2020: "that the Board approves payment of Redd Consulting Invoice 091920 dated 18-Nov-2020 totalling \$5,324', and that the Board approves payment of Redd Consulting invoices - number 091920 for \$4,356 for mediation services and number 112021 for \$5,644 for complaints investigation and report. Proposed by Kathy Ernst on 18/2/2021, Supported by Suzie, Coral, Elisa, Passed on 21/2/2021.

<u>Motions and Agenda Items</u>	
11.	Item 13063: Description Site Access
<p>DETAILS: Amendment to site access requirements</p> <p>MOTION: That Woorooma and Bylands site be declared open for site visits and working bees. and That all persons making site visits and attending working bees must be approved in accordance with the DTE Property Access Policy</p> <p>MOVED: Coral Larke Seconded: Kate Shapiro PBC</p>	
12.	Item 13060: Approval of site visits and numbers
<p>DETAILS:</p> <p>MOTION: That the Board approves requests for site visits by individuals and small groups up to a maximum of 20 people per property. Larger numbers must be part of an event or working bee organised by the CC or OC. The board can extend this number if deemed necessary.</p> <p>MOVED: Kathy Ernst Seconded: Troy Reid PBC</p>	
13.	Item 13064: Budget Application
<p>DETAILS:</p> <p>MOTION: That Board budget of \$1,200 requested by Troy Reid in 20210304 DTE Budget Application Form be part approved for \$499.</p> <p>MOVED: Troy Reid Seconded: Elisa Brock PBC</p>	
14.	Item 13059: DTE Property Access Policy
<p>DETAILS: The Board has adopted a DTE Property Access Policy</p> <p>MOTION: That the Board confirms it follow the DTE Property Access Policy. and That the Board will forward details of all approvals to siterequest@dte.org.au. to assist in maintaining the site access register.</p> <p>MOVED: Troy Reid Seconded: Elisa Brock PBC</p>	
15.	Item 13006/13042: Rescind motion to take money from OC for directors
<p>DETAILS: OC appropriations are for the use of the OC and the OC should decide how to disburse the funds for OC purposes.</p> <p>MOTION: That the Board rescinds the Motion by Circular passed on 22 July 2020 and minuted on 6 August 2020; ‘that \$3,500 of OC appropriations be internally disbursed for administration expenses to be equally distributed between the seven officeholders of the cooperative.’”</p> <p>MOVED: Kathy Ernst Seconded: Troy Reid PBC</p>	
16.	<u>Carried Resolutions</u>
<ul style="list-style-type: none"> Item 13063: That Woorooma and Bylands site be declared open for site visits and working bees. and That all persons making site visits and attending working bees must be approved in accordance with the DTE Property Access Policy 	

- Item 13060: That the Board approves requests for site visits by individuals and small groups up to a maximum of 20 people per property. Larger numbers must be part of an event or working bee organised by the CC or OC. The board can extend this number if deemed necessary.
- Item 13064: Motion that Board budget of \$1,200 requested by Troy Reid in 20210304 DTE Budget Application Form be part approved for \$499.
- Item 13006/13042: That the Board rescinds the Motion by Circular passed on 22 July 2020 and minuted on 6 August 2020; ‘that \$3,500 of OC appropriations be internally disbursed for administration expenses to be equally distributed between the seven officeholders of the cooperative.’”

17.	<u>Actions Tasks from this meeting</u>
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18.	<u>Next Meeting Date & Time Confirmation</u>
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	Thursday 18/03/2021 at 7:30 pm
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19.	<u>Meeting Ended</u>
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